**Members of Sproughton Parish Council are hereby summoned to attend the Parish Council Meeting to be held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 10th June 2020 at 7:30pm to transact the business as set out below.**

Due to Covid-19 isolation requirements the meeting will be held via the audio-video conferencing application Zoom. If you would like to dial-in please email the Clerk on SproughtonPC@gmail.com

**AGENDA:**

1. **OPENING INCLUDING PUBLIC FORUM**
2. **APOLOGIES**
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**
5. **MINUTES** 
   1. Councillors to consider and approve the minutes of the Parish Council meeting held on 13th May 2020
   2. Review of actions from previous minutes.
6. **ACTIONS & PROJECTS**
   1. Parish Council notice boards, replacement glass, additional board.
   2. Tithe Barn hiring fees review
   3. Tithe Barn Maintenance – improvements to toilets
   4. Tithe Barn Carpark – Offer to Buy
   5. Tree Survey Project
7. **FINANCE** 
   1. Monthly Payments – Councillors to approve this month’s payments
   2. Transfer of reserves approval
   3. Annual accounts approval
8. **COVID-19**
   1. Sproughton Volunteers
9. **POLICY UPDATE**
   1. Approval of updated policies
10. **BURIAL GROUND**
    1. Burial Ground Committee update.
11. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
    1. Tithe Barn
    2. Allotments
    3. Community Shop
    4. Playing Field Management Committee
    5. Children’s Play Area
    6. Sproughton Working Group
    7. Finance Committee
    8. Planning Committee
    9. Beer Festival
12. **The Council shall resolve to exclude the public and press in order to consider confidential matters**
13. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
14. **ITEMS FOR NEXT MEETING**
15. **AOB**
16. **CLOSE OF MEETING**

Kirsty Webber

Kirsty Webber, Clerk, Sproughton Parish Council