**Members of Sproughton Parish Council are hereby summoned to attend the Parish Council Meeting to be held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 9th September 2020 at 7:30pm to transact the business as set out below.**

Due to Covid-19 isolation requirements the meeting will be held via the audio-video conferencing application Zoom. If you would like to dial-in please email the Clerk on SproughtonPC@gmail.com

**AGENDA:**

1. **OPENING INCLUDING PUBLIC FORUM**
2. **APOLOGIES**
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**
5. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 8thth July 2020 and Extraordinary Meeting held on 12th August 2020.
	2. Review of actions from previous minutes
6. **ACTIONS & PROJECTS**
	1. New Bin
	2. Safe
	3. Standing Orders and Financial Regulations changes
	4. Review of Asset Register
	5. Clerk probationary period & Objectives
	6. Internal Control policy update
	7. Tithe Barn rental charges.
	8. Internal Audit Outcomes
	9. Hopkins Homes appeal.
7. **FINANCE**
	1. Monthly Payments – Councillors to approve this month’s payments:
	2. Current Bank Balances
	3. Bank Reconciliation
	4. Update of improvements of the Tithe Barn
	5. Approve fees required for Clerk training
8. **COVID-19**

8.1 Update

1. **BURIAL GROUND**

9.1 Update

1. **NEIGHBOURHOOD PLAN**

10.1 Update

1. **STELLA MARIS – CARE HOME**
	1. SCC Inquiry
2. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. **Tithe Barn**
	2. **Allotments**
	3. **Community Shop**
	4. **Playing Field Management Committee**
	5. **Children’s Play Area**
	6. **Sproughton Working Group**
	7. **Finance Committee**
	8. **Planning Committee**
	9. **Beer Festival**
3. **The Council shall resolve to exclude the public and press in order to CONSIDER CONFIDENTIAL matters**
	1. Clerk overtime payment approval
	2. Cllrs to consider and approve Clerks pay as per National agreed increase.
	3. Cllrs to consider and approve confidential minutes from Meeting held on 8th July 2020 and Extraordinary Meeting on the 12th August 2020.
4. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
5. **ITEMS FOR NEXT MEETING**
6. **AOB:**
7. **CLOSE OF MEETING**

Kirsty Webber

Kirsty Webber, Clerk, Sproughton Parish Council