**Members of Sproughton Parish Council are hereby summoned to attend the Parish Council Meeting to be held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 14th October 2020 at 7:30pm to transact the business as set out below.**

Due to Covid-19 isolation requirements the meeting will be held via the audio-video conferencing application Zoom. If you would like to dial-in please email the Clerk on SproughtonPC@gmail.com

**AGENDA:**

1. **OPENING INCLUDING PUBLIC FORUM**
2. **APOLOGIES**
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**
5. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 9th September 2020.
	2. Review of actions from previous minutes
6. **ACTIONS & PROJECTS**
	1. Co-option of new councillor

6.2 Clerk increase of Annual Leave as per The Local Gov Services pay agreement.

6.3 Review use of old Laptops, Printers, Clerk Desk & Chair.

1. **FINANCE**
	1. Monthly Payments – Councillors to approve this month’s payments:
	2. Bank Reconciliation
	3. Budget FY 21/22
	4. Discuss CIL Money projects
	5. Budget Barn cost increase.
	6. New Bins
	7. Filing Cabinet
	8. Notice Board
	9. Clerk time of in lieu.
2. **COVID-19**

8.1 Update

1. **BURIAL GROUND**

9.1 Memorial approval.

1. **NEIGHBOURHOOD PLAN**

10.1 Update/ Close grant

1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. **Tithe Barn**
	2. **Allotments**
	3. **Community Shop**
	4. **Playing Field Management Committee**
	5. **Children’s Play Area**
	6. **Sproughton Working Group**
	7. **Finance Committee**
	8. **Planning Committee**
	9. **Beer Festival**
2. **The Council shall resolve to exclude the public and press in order to consider confidential matters**
3. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
4. **ITEMS FOR NEXT MEETING**
5. **AOB:**
6. **CLOSE OF MEETING**

Kirsty Webber

Kirsty Webber, Clerk, Sproughton Parish Council