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|  | **Members of Sproughton Parish Council are hereby summoned to attend the Parish Council Meeting to be held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 9th December 2020 at 7:30pm to transact the business as set out below.**  Due to Covid-19 isolation requirements the meeting will be held via the audio-video conferencing application Zoom. If you would like to dial-in please email the Clerk on SproughtonPC@gmail.com  **AGENDA:**   1. **OPENING INCLUDING PUBLIC FORUM** 2. **APOLOGIES** 3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA** 4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST** 5. **MINUTES**    1. Councillors to consider and approve the minutes of the Parish Council meeting held on 11th November 2020.    2. Review of actions from previous minutes 6. **ACTIONS & PROJECTS**   6.1 Reading Room & Caretakers House Charity Nominative Trustee renewal.  6.2 Highways   1. **NEIGHBOURHOOD PLAN**   7.1 Update   1. **Sproughton Working Group** 2. **FINANCE**    1. Monthly Payments – Councillors to approve this month’s payments:    2. Bank Reconciliation    3. Grant Request 3. **COVID-19**    1. Update 4. **BURIAL GROUND**   11.1 Memorial Approval   1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**    1. Tithe Barn    2. Allotments    3. Community Shop    4. Playing Field Management Committee    5. Children’s Play Area    6. Planning Committee    7. Beer Festival 2. **The Council shall resolve to exclude the public and press in order to consider confidential matters**   13.1 Councillors to consider and approve confidential minutes.   1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING** 2. **ITEMS FOR NEXT MEETING** 3. **AOB** 4. **CLOSE OF MEETING**   Kirsty Webber  Kirsty Webber, Clerk, Sproughton Parish Council |  |