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|  | **Members of Sproughton Parish Council are hereby summoned to attend the Annual Parish Council Meeting to be held in the Barley Room, Lower Street, Sproughton. On Wednesday 8th May 2024 at 7:30pm to transact the business as set out below.****AGENDA:**1. **ELECTION OF CHAIR**
2. **DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIR**
3. **ELECTION OF VICE CHAIR**
4. **OPENING INCLUDING PUBLIC FORUM**
5. **APOLOGIES**
6. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
7. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**
8. **MINUTES**
	1. Councillors to consider and approve the minutes and confidential minutes of the Parish Council meeting held on 10th April 2024.
	2. To review actions from previous minutes.
9. **ACTIONS & PROJECTS**
	1. Review TOR for the following committees Beer Festival, Burial Ground, Finance, HR and Planning.
	2. To confirm and re-elect committee members.
	3. Review and adopt standing orders.
	4. Review and adopt financial regulations.
	5. Review and agree Internal control statement.
	6. Review of Asset register.
	7. Review of Policies
	8. To agree meetings for 24/25
	9. To agree and appoint tree warden.
	10. Review and agree Direct Debits
	11. Review risk assessment.
	12. Review and approve internal audit.
	13. CIL- To discuss and agree to apply for CIL funding for village projects.
	14. Taxi Policy- To review the new proposed taxi policy from BMSDC.
	15. Abbey Transport- Councillors to discuss corresponding with Abbey Transport regarding alternative routes and bridge heights.

 1. **FINANCE**
	1. Monthly Payments – Councillors to approve this month’s payments:
	2. Bank Reconciliation - Councillors to approve this month’s bank reconciliation.
	3. Millennium Green Trust- Cllrs to consider underwriting the MGT family music day by £1500.00.
	4. Review and approve Section 2 of AGAR
2. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. **ALLOTMENTS: -**
		1. Cllrs to consider plot holders keeping bees.
		2. Cllrs to consider and agree solution to the independent vermin report.
		3. Cllrs to consider an increase in allotment rent.
3. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
4. **ITEMS FOR NEXT MEETING**
5. **AOB**
6. **CLOSE OF MEETING**

Kirsty WebberKirsty Webber, Clerk, Sproughton Parish Council |  |