**Minutes of the Sproughton Parish Council Meeting held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 15th January 2020 at 7:30pm**

**MINUTES**

**Attendees:** Cllr Powell, Cllr Davies, Cllr Maxwell, Cllr Selby, Cllr Curl, Cllr Norman, Cllr King, Cllr Hardacre, Cllr Hudson, Mrs R Jermyn (SWG), 1 additional parishioner

**The meeting opened at 20:07**

1. **OPENING INCLUDING PUBLIC FORUM**
	1. No comments received from parishioners in attendance
2. **TO RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS**
	1. Cllr Hudson provided an update on the Northern Ring Road and suggested that parish councils work together to consider how to ensure traffic moves easily around Ipswich especially given the amount of housing development proposed.
	2. Cllr Hardacre supported the idea of a Neighbourhood Plan for the parish to support sustainable development. Waiting for news on the Joint Local Plan. Babergh budget (3% increase) moving towards approval. Service station application unexpectedly approved ***Action****: Cllr Norman to investigate why this did not go to a planning committee given it is of significant size*
	3. Cllr Norman commented on the protrusion of the pavement onto Lower Street and noted that a reflective bollard has been installed. Cllr Norman contacted Jo Hobbs to ask about the possibility of obtaining Asset of Community Value (ACV) for the Wildman pub and is waiting on a response. Cllr Norman asked that councillors read the EADT tomorrow as an article on the impact of the Sproughton bridge closure should be in there. Cllr Norman still chasing for update on Copdock Roundabout. He also commented that La Doria lights should be pointing down not up and off at night – planning condition appears to be being breached still. It was suggested that people might like to offer lifts to Morrisons at a preset time – this could be advertised on NextDoor. It was pointed out that this was open to risk. Cllr Curl asked Cllr Hudson to feedback the significant concern of SPC on the Sproughton Bridge Closure.
3. **APOLOGIES**
	1. None
4. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the four ongoing major developments – Hopkins Homes ( nr Tithe Barn), Wolsey Grange, Pigeon (nr Wildman) and the Sugar Beet site
5. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**
	1. None received
6. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 11th December 2019: All councillors resolved to approve the minutes
	2. Review of actions from previous minute
		1. Signs for the Tithe Barn carpark have not been ordered yet due to increase in sign size (to match old signs) & consequent cost.
		2. Postbox has not been purchased yet as warranty 1year not 3 year. All councillors approved the 1yr warranty. ***Action:*** *Cllr Powell to order*
7. **ACTIONS & PROJECTS**
	1. Neighbourhood Plan: Kick-off: All councillors approved the kick-off of the initial investigatory phase.
	2. Beer Festival 2020: Cllrs Selby & King met with two representatives from the Beer Festival Working Group. It has been requested that SPC setup a sub-committee to manage the 2020 Beer Festival onwards. Cllr Selby proposed formation of the sub-committee with volunteers being co-opted. Beer Festival this year will be 8May20 -10May20. This coincides with VE Day. All councillors approved the formation of a Beer Festival Sub-Committee ***Action:*** *Terms of Reference to be drafted, incorporation of VE Day celebrations into the Beer Festival to be considered by the committee.*
8. **FINANCE**
	1. Monthly Payments: Councillors to approve this month’s payments: All payments approved
	2. New bin – end of Church Lane: Councillors approved the purchase of a new bin ***Action****: Quotes to be obtained.*
	3. Grant applications: None received. Cllr Davies suggested that grants be reviewed on an ad-hoc basis rather than the two points in time. A majority of councillors approved, one against.
9. **BURIAL GROUND**

9.1 Review and approval of Burial Ground Terms of Reference: All councillors approved subject to minor changes requested. ***Action****: Cllr Powell to update and issue final version for publication*

9.2 Formation of Burial Ground Committee: Cllrs King, Selby & Powell nominated and approved by all councillors. ***Action****: Ask the Church is they would like to nominate representative*

1. **Resolution for Approval**

10.1 Notice for grit bins: Wording approved ***Action:*** *Notices to be attached to grit bins*

1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Tithe Barn Cllr Powell has reviewed the electrics with the electrician. The heater/some lights need repair All councillors approved spend to £750 ***Action****: Quote to be obtained from MG*
	2. Allotments: Rent letters outstanding
	3. Community Shop: No update
	4. Playing Field Management Committee Next meeting 16Jan20, Cllr Davies unable to attend, no other councillor available. ***Action****: Apologies to be sent*
	5. **Children’s Play Area**: Proposal to be resurrected. Tony Bass (Babergh) to be asked to attend monthly meeting to go through options. ***Action****: HD to email Tony Bass re meeting with SPC*
	6. Sproughton Working Group: See update from 20Jan20 Planning Meeting
	7. Finance Committee Planning Committee
	8. Review/agreement of ToR : All councillors approved the ToR
	9. Election of reps to Finance Committee: Cllrs Powell, King, Maxwell & Curl approved as members. ***Action****: Meeting to be arranged 24Jan20 to discuss/approve precept*
	10. Review of accounts created by SALC: December accounts outstanding. It was noted that the precept needs approval by end Jan.
	11. HR Committee
	12. Councillors resolved to exclude public and press to consider confidential item
	13. The confidential matters were discussed and voted on by councillors
2. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. 12Feb20 (apologies from Cllr Selby)
3. **ITEMS FOR NEXT MEETING**
	1. None
4. **AOB**
	1. None
5. **CLOSE OF MEETING**
	1. Meeting closed at 21:30

H Davies

Helen Davies, Chair, Sproughton Parish Council