**SPROUGHTON PARISH COUNCIL**

**Minutes of an Extraordinary Parish Council Meeting held at the Barley Room in the Tithe Barn, Lower Street on Wednesday 29th January 2020 at 7:30pm**

**Minutes**

**Attendees:** Cllr Maxwell, Cllr King, Cllr Curl, Cllr Powell (Vice Chair), District Cllr Norman.

It was agreed Cllr Maxwell would take the minutes.

1. Apologies
	1. Cllr Davies, Cllr Selby.
2. Declarations of pecuniary and non-pecuniary interest
	1. None.
3. To consider dispensations for a pecuniary interest

3.1 None received.

1. To consider and if appropriate approve the Terms of Reference for the Parish Council Beer Festival Committee.

4.1 To amend the Membership:1 (c) to include ‘ordinary or extra ordinary meeting’

4.2 To amend Meetings: 3 (b) to omit the sentence ‘The committee meetings will be held in a place accessible to the public unless they are to be held in private’.

3(c) will become 3(b), and 3(d) will become 3(c).

Cllr Powell proposed the terms of reference, seconded by Cllr King, and all agreed.

1. To Consider and if appropriate approve the Terms of Reference for the Parish Council Beer Festival Sub Committee.

5.1 Cllr Powell proposed, seconded by Cllr King, and all agreed.

1. To agree and elect the Parish Council Beer Festival Committee.

6.1. District Cllr Norman proposed the beer festival committee will consist of the following: Cllr King, Cllr Powell, Cllr Selby (consented via Cllr Powell) and Ian Booth. Seconded by Cllr Curl and all agreed.

1. To agree and elect the Parish Council Beer Festival Sub Committee as per recommendations from the Beer Festival Committee.

7.1 Cllr Powell proposed that the Sub-committee consist of the following: Simon Wood, Damian and Wendy Lavington, Jill Sharley, David Barnes, Steve Palfrey, Keith Barwick and Ken Seager. Seconded by District Cllr Norman and all agreed.

1. To agree the level of financial underwriting the Parish Council will provide for the Beer Festival and any terms or conditions to be attached.

8.1 Cllr Powell proposed that a provisional budget of £7900 subject to a budget plan being produced by 12th February for the Parish Council.

Seconded by District Cllr Norman and by a majority with one vote against.

 9. To agree a level of authority to the Parish Councilors elected to the Beer Festival

 Committee to authorise expenditure where that approval is necessary between Parish Council meeting and agree terms and conditions to be attached to that authority.

 9.1 Cllr Powell proposed to authorise members of the Beer Festival Committee in order to obtain intermediate expenditure to the same level as the Parish Clerk is authorised, without obtaining quotes with the agreement of another Parish Councillor.

Seconded by District Cllr Norman and all agreed.

10.AOB

10.1 None

 11. Close meeting

11.1 The meeting closed at 8.20 pm