**Members of Sproughton Parish Council are hereby summoned to attend the Extraordinary Parish Council Meeting to be held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 26th February 2020 at 7:30pm to transact the business as set out below.**

**ATTENDEES**: Cllr Davies, Cllr Curl, Cllr Selby, Cllr Maxwell, Cllr Powell

**MINUTES**

1. **OPENING INCLUDING PUBLIC FORUM**
   1. Mrs Jermyn volunteered the services of the Sproughton Working Group for the Neighbourhood Plan.
2. **APOLOGIES**
   1. Cllr Norman, Cllr King
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
   1. All councillors declared interests in Taylor Wimpey/Wolsey Grange, Sugar Beet site, Hopkins Homes & Pigeon proposed developments
4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**
   1. None received
5. **NEIGHBOURHOOD PLAN COMMITTEE**
   1. To consider and if appropriate approve the Terms of Reference for the Parish Council Neighbourhood Plan Committee.
      1. Cllr Curl moved that rather than have a Neighbourhood Plan Committee and Sub-Committee that only a Sub-Committee be formed that reports into the Planning Committee. All councillors unanimously agreed
6. **NEIGHBOURHOOD PLAN SUB-COMMITTEE**
   1. To Consider and if appropriate approve the Terms of Reference for the Parish Council Neighbourhood Plan Sub Committee.
      1. A number of comments were made. It was agreed that these comments be incorporated into the document**. *Action****: Cllr Davies to update and re-issue*
7. **To agree and elect the Parish Council Neighbourhood Plan Committee.**
   1. This item is duly cancelled by the decision noted in 5.1.1
8. **To agree and elect the Parish Council NEIGHBOURHOOD PLAN Sub Committee as per recommendations from the Neighbourhood Plan Committee**
   1. The following names were put forward for membership of the Sub-Committee – Rhona Jermyn, Richard Pinkney, Ken Seager, Zac Norman, Helen Davies, Simon Curl, Sharon Maxwell.
   2. All councillors approved the names put forward.
9. **AOB**
   1. None raised
10. **CLOSE OF MEETING**
    1. The meeting closed at 8:30pm

K Webber

Kirsty Webber, Clerk, Sproughton Parish Council