**Minutes of the Sproughton Parish Council Extraordinary Meeting held in the Barley Room, the Tithe Barn, Lower Street Thursday 18th November 2021 at 7:30pm.**

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|  | **ATTENDEES:** Cllr Powell, Barber, Curl and Wood. Kirsty Webber (Clerk) R. Jermyn (Chairman NP)  Mrs Plumbly, and family. Mrs Snell.  **AGENDA:**   1. **OPENING INCLUDING PUBLIC FORUM**    1. Mr Brandon Plumbly and family had joined the meeting to discuss item 9.6.2 of the agenda. Mr Plumbly made the representation on behalf of the family to request that the appeal for the memorial of T/L Mr P Plumbly be approved. 2. **APOLOGIES**    1. Cllr Davies, King and Maxwell. 3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**    1. All councillors declared an interest in the Chantry Vale Development, Pigeon, Hopkins Homes and Sproughton Enterprise Park developments. 4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**    1. None received 5. **MINUTES**    1. Councillors to consider and approve the minutes of the Parish Council meeting held on 13th October 2021 and 10th November 2021.   5.1.1 These are believed to be factually correct. Cllr Wood proposed Cllr Barber seconded all Cllrs agreed to the minutes of the 13th of October 2021   * 1. Councillors to consider and approve the minutes of the Parish Council planning meeting held on 27thth October 2021 and 10th November 2021.   5.2.1 These are believed to be factually correct. Cllr Barber proposed Cllr Wood seconded all Cllrs agreed to the Planning minutes of the 27th of October 2021.  Due to the meeting being cancelled due to not being quorate there are no minutes from the 10th November to approve.   * 1. Review of actions from previous minutes   5.3.1 All actions complete.  Cllr Powell requested that item 9.6.2 be brought forward for discussion.  Cllr Powell set out the evidence to the family, informing them that in over ½ a century all but one conforms to the burial ground regulations. However, no documentation can be found as to why this was granted. All the Cllrs were asked for their views on the matter. All Cllrs expressed their condolences to the family. Cllr Powell proposed to agree the appeal. No Cllr seconded the motion therefore the appeal could not be approved. Cllrs advised that they did not want to cause any undue stress during this difficult time.   1. **ACTIONS & PROJECTS**    1. To review and agree policies: Safeguarding, Health & Safety and Diversity & Equality.   6.1.1 Cllr Powell proposed to approve the Policy. Cllr Curl seconded all Cllrs agreed. Cllr Wood proposed to approve the Health & Safety policy, Cllr Barber seconded all Cllrs agreed. Cllr Barber proposed to approve the Diversity and Equality Policy Cllr Wood seconded all Cllrs agreed.   1. **PLANNING APPLICATIONS**    1. **DC/21/05824** Application under S73a for Removal or Variation of a Condition following approval of DC/20/00930 dated 27/04/2020 (Erection of two storey side and rear extension and single storey extension linked to garage.) Town and Country Planning 1990 - To vary Condition 2 (Approved Plans & Documents) To enable additional windows and alterations to rear extension as per details received 27th October 2021.The Firs, Burstall Lane, Sproughton, Suffolk IP8 3DE   7.1.1 Cllrs discussed the above application and concerns were raised over the inconsistencies between the submitted drawings which makes it impossible to establish what changes are actually proposed. Action: Kirsty to contact planning with findings.   * 1. **DC/21/01220** Application for approval of reserved matters following grant of Outline Planning Permission DC/18/00233 dated 09/07/2019. Appearance, Landscaping, Layout and Scale for Residential development of up to 190 homes including affordable homes, pre-school facility, with areas of landscaping and public open space, new access from Loraine Way and pedestrian and cycle lin   ks- Land East Of The Street And Loraine Way Bramford Ipswich IP8 4NS  7.2.1 Cllrs discussed the above application, and the concerns are regarding the increase in traffic and the impact this will have on the village, and there appears to be no mitigations in place. Action: Kirsty to contact planning   * 1. **DC/21/06046** Discharge of Conditions Application for DC/21/01667 - Condition 3 (Landscaping Scheme) and Condition 7 (Surface Water)- Woodfield Burstall Lane Sproughton Suffolk IP8 3DJ   7.3.1 Cllrs discussed the above application   1. **FINANCE**    1. Monthly Payments – Councillors to approve this month’s payments:   8.1.1 Cllr Barber proposed to approve the monthly payments, Cllr Powell seconded all Cllrs agreed.   * 1. Bank Reconciliation.   8.2.1 Cllr Powell proposed to approve the bank reconciliation report, Cllr Barber seconded all Cllrs agreed.   * 1. Discuss and agree Draft Budget 22/23   8.3.1 Unable to discuss as finance meeting cancelled   * 1. Consider and agree to purchase a speed gun.   8.4.1 Cllrs discussed purchasing a speed gun, which would be lent to the Sproughton community traffic watch. It would remain the property of SPC, but would enable residents to carry out the speed watch. Cllr Powell proposed a budget of £200 +VAT to purchase. Action: Kirsty to purchase and write up agreement.   1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**    1. Tithe Barn   9.1.1 Update   * 1. Allotments   9.2.1 Nothing to report.   * 1. Community Shop   9.3.1 Nothing to report   * 1. Playing Field Management Committee   9.4.1 Cllrs discussed a recent meeting with the PFMC to discuss the upgrade of the play area. SPC put forward their choice and updated the PFMC on the school children’s choice. This was going to be took back to the PFMC for them to discuss and agree. And Kirsty will be notified of outcome. There was also discussions regarding the after care once completed. These would be discussed at a later date.   * 1. Children’s Play Area   9.5.1 As above  9.6 Burial Ground  9.6.1 Review and agree update of Burial Ground Rules  9.6.1.1 Cllrs reviewed the update of the Burial Ground Rules. Cllr Powell proposed to agree the updates, Cllr Wood seconded all Cllrs agreed.  9.6.2 Memorial appeal.  9.6.2.1 As above   1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**   10.1Wednesday 8th December 2021 at 7:30pm in the Barley Room   1. **ITEMS FOR NEXT MEETING**   11.1 Operation London Bridge. Any items to be sent to Kirsty   1. **AOB**   12.1   1. **CLOSE OF MEETING**   13.1 Meeting closed at 9:34pm  Peter Powell  Peter Powell, Vice-Chairman, Sproughton Parish Council |