**Minutes of the Sproughton Parish Council Meeting held in the Barley Room, the Tithe Barn, Lower Street, Sproughton, Wednesday 12th January 2022 at 7:30pm.**

|  |  |
| --- | --- |
|  | **ATTENDEES:** Cllr Powell, Barber, King, Maxwell, Wood & Curl. Kirsty Webber (Clerk)  District Cllr Ric Hardacre  **AGENDA:**   1. **OPENING INCLUDING PUBLIC FORUM**    1. Cllr Hardacre updated Cllrs 2. **APOLOGIES**    1. Cllr Davies 3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**    1. All councillors declared an interest in the Chantry Vale Development, Pigeon, Hopkins Homes and Sproughton Enterprise Park developments. 4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST** 5. **MINUTES**    1. Councillors to consider and approve the minutes of the Parish Council meeting held on 8th December 2021.   5.1.1 These are believed to be factually correct. Cllr King proposed, Cllr Maxwell seconded all Cllrs agreed to the minutes of 8th December 2021.   * 1. Review of actions from previous minutes   5.2.1 All actions complete. Kirsty updated Cllrs that the electricity supplier has now been changed. However, Octopus energy was coming in more expensive. The new electricity supplier is Smartest energy. Cllr Powell proposed to accept the change in supplier to Smartest energy, Cllr Barber seconded all Cllrs agreed.   1. **ACTIONS & PROJECTS**    1. Traffic Survey   6.1.1 Cllr Powell proposed to accept County Cllr Hudson’s offer to pay for the survey to be instructed out of his traffic budget, Cllr King seconded all Cllrs agreed.   * 1. Highways England Route Strategies Response.   6.2.1 Cllrs discussed a response from a report circulated by Cllr Powell. It was agreed this would be the response sent. Cllr Powell proposed for this to be sent to Highways England, Transport East, MP James Cartlidge, County and district Cllrs. Cllr Wood seconded all Cllrs agreed.   * 1. Transport East Consultation Response.   6.3.1 All Cllrs agreed that the response will be submitted from the transport committee.   * 1. Consider proposal by Simon Wood on behalf for running of Beer Festival to be transferred to new autonomous body to be called the Sproughton Beer Festival Committee as described in the Sproughton Beer Festival Committee Constitution and Sproughton Beer Festival Financial Controls Policy Documents submitted by Simon Wood.   6.4.1 Cllrs discussed the proposal forwarded by Simon Wood. Cllrs agreed to defer this until after the beer festival this year and hold a meeting with the subcommittee for a debrief after the event. Cllr Powell proposed, Cllr seconded all Cllrs agreed   * 1. Approve Terms of reference for traffic committee and Sub Committee’s.   6.5.1 Cllr Curl proposed to accept the terms of reference for the transport committee, Cllr Maxwell seconded all Cllrs agreed. All Cllrs agreed to change the name to transport committee.   * 1. Election of Traffic Committee members   6.6.1 Cllr Powell proposed to vote on the following persons to the transport committee: Cllr Barber, Cllr Wood, Cllr Curl, Vic Durrant, Elaine Shoulder, Clare & Neil Fuller and Andrew Bannan. Cllr Barber seconded all Cllrs agreed.   * 1. To agree events schedule.   6.7.1 Beer Festival May, Queens Jubilee June, Summer Ball July, Afternoon Tea September, Christmas Event December, New Years Eve.   1. **FINANCE**    1. Monthly Payments – Councillors to approve this month’s payments:   7.2.1 Cllr Powell proposed to approve the monthly payments, Cllr Barber seconded all Cllrs agreed.   * 1. Bank Reconciliation approve December and January.   7.3.1 Cllr King proposed to approve the Bank Reconciliations, Cllr Barber seconded all Cllrs agreed.   * 1. Quarterly budget report   7.3.1 Cllr Powell proposed to agree the quarterly budget report Cllr Maxwell seconded all Cllrs agreed   * 1. Review and agree Precept 22/23   7.4.1 The Finance committee considered various options and Cllr Powell said that he had checked the Retail Price Index (RPI) which was running at 5.1% but that treasury predictions were for inflation to average 2% so the committee also considered predictions based on those figures.   1. **Calculation Based on 0% increase** in Band D Rate of £90.60 = £60,914.00 which would require a SPC subsidy from Reserves of £6,267.00. 2. **Calculation Based on 2% increase** in band D Rate of £92.41 = £62,132.00 which would require a SPC subsidy from Reserves of £5049.00. 3. **Calculation Based on 5.1% increase** in Band D Rate of £95.22 = £64,021.00   which would require a SPC subsidy from Reserves of £3160.00  Councillor Powell proposed to agree Option 2 based on a 2% increase supported by a £5,049.00 subsidy from SPC Reserves. Cllr King seconded all Cllrs agreed.  **Budget 22/23 = £67,181.00**  **Precept 22/23 = £62,132.00**   * 1. To agree events budget.   7.5.1 The Beer Festival committee have requested for the council to consider underwriting the beer festival at £8,645.00. Cllr King proposed to agree to the sum of £8645.00, Cllr Maxwell seconded all Cllrs agreed.  Cllr Curl proposed to Authorise intermediate payments to be made by Clerk in between meetings, Cllr Maxwell seconded all Cllrs agreed.  Queens Jubilee- Cllrs agreed to research ideas for the event to be discussed at the next meeting.   1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**    1. Tithe Barn   8.1.1 Cllrs discussed the position of Tithe Barn Deputy Warden. Kirsty updated Cllrs that interviews had been held. Cllr Powell proposed to notify the successful candidate.   * 1. Allotments   8.2.1 There is an ongoing rat issue at the allotments, more bait has been bought. It was agreed to get a professional in to try to get on top of the problem, Kirsty to obtain quote.   * 1. Community Shop   8.3.1 Nothing to report.   * 1. Playing Field Management Committee   8.4.1 Update   * 1. Children’s Play Area   8.5.1 A meeting is arranged for later this month to discuss designs with the PFMC  8.6 Burial Ground  8.6.1 Nothing to report  8.6.2 Memorials for Approval  8.6.2.1 Cllr Powell proposed to agree the memorial for T/L - N. Dickson, Cllr King seconded all Cllrs agreed   1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**    1. Wednesday 9th February 2022 at 19:30pm 2. **ITEMS FOR NEXT MEETING**    1. Any items to be sent to clerk. 3. **AOB**    1. Cllrs agreed to subsidise the wing mirror flags and for them to be sold at £1.00 this will need to be ratified at the next meeting.    2. Any items for in touch to be forwarded to Cllr Maxwell 4. **CLOSE OF MEETING**    1. Meeting closed at 21:36pm   Peter Powell  **Peter Powell, Vice-Chairman Sproughton Parish Council** |