**Minutes of the Sproughton Parish Council Meeting held in the Barley Room, the Tithe Barn, Lower Street, Sproughton, Wednesday 9th February 2022 at 7:30pm.**

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|  | **ATTENDEES:** Cllr Davies, Powell, Barber, King, Maxwell, Wood & Curl. Kirsty Webber (Clerk)  **AGENDA:**  Cllr Davies updated Cllrs that unfortunately, Cllr Zac Norman has resigned from the Parish Council, due to ongoing work commitments. Cllr Davies offered thanks for all his contributions as a parish cllr.   1. **OPENING INCLUDING PUBLIC FORUM** 2. **APOLOGIES**    1. None Received. 3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**    1. All councillors declared an interest in the Chantry Vale Development, Pigeon, Hopkins Homes and Sproughton Enterprise Park developments. 4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**    1. None received. 5. **MINUTES**    1. Councillors to consider and approve the minutes of the Parish Council meeting held on 12th January 2022   5.1.1 These are believed to be factually correct. Cllr Powell proposed, Cllr Barber seconded all Cllrs agreed to the minutes of 12th January 2022.   * 1. Review of actions from previous minutes   5.2.1 Kirsty to contact Cllr Hudson to accept his offer of help to fund the speed survey.   1. **ACTIONS & PROJECTS** 2. **FINANCE**    1. Monthly Payments – Councillors to approve this month’s payments:   7.1.1 Cllr Davies proposed to approve the monthly payments, Cllr King seconded all Cllrs agreed.   * 1. Bank Reconciliation approval.   7.2.1 Cllr Powell proposed to approve the Bank Reconciliations, Cllr Curl seconded all Cllrs agreed.   * 1. Wing Mirror Flags   7.3.1 Cllr Davies proposed to approve £1.00 charge for wing mirror flags. Cllr King seconded; all Cllrs agreed.   * 1. Barn hire waiver fee   7.4.1 Cllrs discussed and agreed that official meetings held by The Millennium Green Trust, Community Shop and the Alms houses can use the Barley Room free of charge. Cllr Wood proposed, Cllr King seconded all Cllrs agreed.  Cllrs agreed that the community shop tabletop sale on the 26th of March 22, can use the barn free of charge. Cllr Wood proposed Cllr King seconded, all Cllrs agreed.   * 1. Agree events budget   7.5.1Cllr Davies proposed a Platinum Jubilee Events budget of £10,000, Cllr Powell seconded all Cllrs agreed.   * 1. Deputy Tithe Barn Warden Phone.   7.6.1 Cllr Davies proposed for a phone contract of between £10-£15 per month, be purchased Cllr Barber seconded all Cllrs agreed.   * 1. Tithe Barn Uniform   7.7.1 Cllr Davies proposed for a uniform budget of £75 per person, Cllr King seconded all Cllrs agreed.   1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**    1. Tithe Barn   8.1.1Kirsty updated that the 6monthly fire check has been completed. Pat testing is booked in for the 10/2/22. An email has been received regarding the defibrillator, and it was agreed that the east of England ambulance service be contacted to get an explanation.   * 1. Allotments   8.2.1 Nothing to report.   * 1. Community Shop   8.3.1 Update  8.3.1.1, Kirsty updated Cllrs that the shop is at the stage of use it or lose it!!  Cllrs discussed that some of the Tithe Barn cleaning products will be purchased from the shop to support them and offer as much support as we can. It was suggested that a representative of the shop attends next months meeting so we can see if there is anything we can do.   * 1. Playing Field Management Committee   8.4.1 Cllrs discussed the recent meeting with the PFMC regarding the play area upgrade and the proposed clubhouse. A meeting is arranged with wicksteed to finalise the design and a meeting to meet Roy Emmerson Grants and funding officer at BMSDC to discuss grants for the projects. There are still ongoing talks regarding what will happen to the play area once complete, regarding ongoing maintenance. Insurance of the play area is being looked into. Cllrs agreed that legal advice will be sought over the above issues.   * 1. Children’s Play Area   8.5.1 Update  8.6 Burial Ground  8.6.1 Update  8.6.1.1 Nothing to report  8.6.2 Memorials for Approval  8.6.2.1 Cllr Powell proposed to agree the memorials for T/L John Denny and T/L Gwendoline Foster, Cllr Davies seconded all Cllrs agreed.  8.6.3. Grave request  8.6.3.1 A request has been made to buy a burial plot to enable the family to inter for up to four cremated remains, this has been requested to enable inscription in on the headstone. Cllrs discussed the request and agreed that this could occur. Cllr Powell proposed, Cllr Davies seconded all Cllrs agreed.   1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**    1. Wednesday 9th March at 7:30pm in the Barley Room 2. **ITEMS FOR NEXT MEETING**   10.1 Standard agenda and Beer Festival to be added.   1. **AOB**   **12.CLOSE OF MEETING**  12.1 Meeting closed at 21:51pm  Helen Davies  **Helen Davies, Chairman Sproughton Parish Council** |