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|  | **Minutes of the Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 14th June 2023 at 7:30pm**  **ATTENDEES:** Cllr King, Jermyn, Davies, Curl, Maxwell and Powell.  Three members of the public were present.  **AGENDA:**   1. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**    1. None Received 2. **TO ACCEPT MEMBERS DECLARATIONS OF INTEREST**    1. All declarations were accepted. 3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**    1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park 4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**    1. None Received. 5. **MINUTES**    1. Councillors to consider and approve the minutes of the Annual Parish Council meetings held on 10th May 2023.   4.1.1 These were believed to be factually correct. Cllr Jermyn proposed, Cllr Maxwell seconded all Cllrs agreed to the Annual Parish Council minutes of the 10th of May 2023.   * 1. Review of actions from previous minutes   4.2.1 All actions complete.   1. **OPENING INCLUDING PUBLIC FORUM**    1. Cllr Davies updated Cllrs on the progress of the district Cllrs, training is underway. Cllr Davies updated Cllrs that she has called in planning applications Church Close and Geest. 2. **ACTIONS & PROJECTS**    1. Co-Option of new Cllr   7.1.1 Mr Charlie Barber confirmed his desire to become a parish councillor. All councillors agreed to his co-option.  7.1.2 Mrs Tracy Booth confirmed her desire to become a parish councillor. All councillors agreed to her co-option.  7.2 To pass a resolution to sign up to the civility and respect pledge.  7.2.1 Cllrs discussed that due to the election year and a change of Chairman and new Councillors, that everyone was happy to be part of the civility and respect pledge. Cllr Powell proposed to sign up to the civility and respect pledge, Cllr Davies seconded all Cllrs agreed. KW to print off certificate for signature.   1. **FINANCE**    1. Monthly Payments – Councillors to consider approval of monthly payments.   7.1.1 Cllr Powell proposed to approve the monthly payments, Cllr Davies seconded, all Cllrs agreed.   * 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.      1. Cllr Powell proposed to approve the Bank Reconciliations, Cllr Jermyn seconded all Cllrs agreed.   2. BACS- To agree and approve BACS payments.   8.3.1 All Cllrs agreed for payments to be made via BACS.   * 1. Beer Festival Grant- To approve payment to community shop.   8.4.1 All Cllrs agreed to the grant approval to the shop of £200.00 as agreed by the Beer Festival Sub-Committee.   * 1. SLCC Membership- To consider and approve membership for clerk.   8.5.1 All Cllrs agreed to the approval of the £177.00 fee for clerk membership of the SLCC. Cllr Powell Proposed, Cllr Davies seconded all Cllrs agreed.   * 1. Upgrade to Tithe Barn Car Park- To consider and approve quote.      1. Cllrs discussed the 2 Quotes received to upgrade the Tithe Barn car park fencing. These were received.   K. Barwick = £897.00  S. Lacquiere =£990.00  Concerns were raised over the agreement regarding the Car park. Cllr Curl advised that there may be paperwork in the filing cabinet regarding this. Cllr Powell proposed to contact owners regarding us upgrading the carpark and the possibility of buying the piece of land.  KW to look for paperwork or contact owners.   * 1. To consider and agree Insurance providers.      1. The Pc insurance is again through Ansvar with an increased premium of £40.00. These insurers cover the fidelity insurance required by the PC. Cllr Jermyn proposed to agree Ansvar as our insurance provider.      2. The Tithe Barn is still proving difficult to find an insurer. Our current insurer has agreed to extend our insurance for an extra 2 weeks to give us time to find another insurance broker.  1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**    1. Allotments   9.1.1 Cllrs discussed the ongoing problems with rats, Cllr Jermyn suggested updating website and adding link to the National allotment Society. A letter to go to plot holders. Get in a vermin control company.   * 1. Playground   9.2.1 Cllrs discussed the ongoing issues surrounding the play area closure, Cllrs agreed that another option is to ask to buy the land. HD to speak to the PFMC.   * 1. HR   9.3.1 Cllr Jermyn discussed with Cllrs that as Chairman of the HR that it would be good to keep a record of skills and knowledge audit.  **The Council shall resolve to exclude the public and press in order to consider confidential matters.** It was resolved to exclude the public & press to consider legal matters. Cllr Powell proposed, Cllr Davies seconded all Cllrs agreed.   1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**    1. Wednesday 12th July 2023 in the Barley room at 7:30pm.   Cllr Barber, Booth, Jermyn offered their apologies.   1. **ITEMS FOR NEXT MEETING**   11.1 Any items to be sent to Clerk.  11.2 Village Gateways, Wi-fi.   1. **AOB**   12.1 Cllr Powell brought up about the Theatre group who had be in contact regarding hiring the Tithe Barn for a week to hold rehearsals and 3 productions. Cllrs agreed in principle. KW to contact theatre group. Cllr Barber raised the issue of the Barn looking tatty, he had obtained a quote for Barn paint. KW to add to next month’s agenda.   1. **CLOSE OF MEETING**   13.1 Meeting closed at 20:58pm    Jenni King  Jenni King, Chairman, Sproughton Parish Council |  |