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|  | **Minutes of the Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 8th November 2023 at 7:30pm**Cllr Jermyn left the meeting at 19:43pm and returned at 19:45pm**ATTENDEES:** Cllr King, Maxwell, Curl, Davies, Barber and Jermyn. Kirsty Webber (clerk)**AGENDA:**1. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr Smith, Booth and Powell
2. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park
3. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None Received.
4. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 11th October 2023 and the extraordinary meeting on 1st November 2023.

4.1.1 These are believed to be factually correct. Cllr Jermyn proposed, Cllr Barber seconded all Cllrs agreed to the Parish Council minutes of the 11th of October 2023 and the extraordinary meeting of the 1st of November 2023.* 1. Review of actions from previous minutes

4.2.1 All actions completed.1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. Cllr Davies updated Cllrs on housing and the Barmford to twinstead pylons.
2. **OPENING INCLUDING PUBLIC FORUM**
	1. No public present.
3. **ACTIONS & PROJECTS**
	1. Climate and Ecology Bill- Cllrs to consider adopting.

7.1.1 Cllrs discussed adopting the climate and ecology bill. Cllr Jermyn proposed to adopt the policy Cllr Davies seconded all Cllrs agreed.1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

8.1.1 Cllr Davies proposed to approve the monthly payments, Cllr Curl seconded, all Cllrs agreed.* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.
		1. Cllr Davies proposed to approve the Bank Reconciliations, Cllr Maxwell seconded all Cllrs agreed.
	2. Grant Application- Suffolk Ambulance and Rescue Service. Councillors to consider grant application.
		1. Cllrs discussed a grant request from SARS. Cllrs agreed to grant £500.00. Cllr Davies proposed Cllr Barber seconded all Cllrs agreed.

KW to contact SARS* 1. Grant Application- Update on grant applications from agenda 11.10.23

8.4.1 Following email correspondence, it was agreed to award Jigsaw a grant for £359.97. Unfortunately, it was agreed by majority to not award a grant to Sunshine breakfast club.* 1. Christmas Weekend- Councillors to consider budget.

8.5.1 Cllrs discussed the budget for the Christmas weekend, Cllr Jermyn proposed a budget of £1,000, Cllr Barber seconded all Cllrs agreed.* 1. Drainage in Tithe Barn Courtyard.

8.6.1 With the recent rainfall it has highlighted how blocked the drains are of silt in stones. We are still awaiting one quote, Kirsty to obtain further quote. * 1. Barley Room roof works

8.7.1 After the recent rainfall it became apparent that there was a leak in the barley room. Currently have one quote but would like the quote to be for lead flashing and awaiting second quote.* 1. Village Gateways and sign- To consider and approve purchase.

8.8.1 Cllr Jermyn reported findings regarding village gateway signs.**Cost of gateway signs:**Glasdon £5,297.34 + VATJ.A.C.S £5292.00 + VATStreet furnishings direct £5436.00 + VAT**Cost of road signs:*** Road signs direct £597.96
* Street Furnishings Ltd £361.60
* JAF Graphics £916.80

Cllrs discussed the different designs and options, it was agreed that the village signs and gateways would be purchased through J.A.C.S. Quotes only last 4 weeks, Cllr Jermyn to get final quote from J.A.C.S for Kirsty to order.Cllr King proposed the purchase, Cllr Davies seconded all Cllrs agreed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Playing Field- Update

9.1.1 Kirsty updated Cllrs on the playing field regarding, insurance, banking, play area and legal.Kirsty to contact caretaker to tidy up play area.1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 13th December 2023 in the Barley room at 7:30pm.
2. **ITEMS FOR NEXT MEETING**
	1. Any items to be sent to clerk. Consider draft 24/25 budget
3. **AOB**
	1. New LGA pay scales have been issued for local government employees, mandatory increases are to be backdated to April 2023. Cllr Jermyn proposed that the Clerk contact SALC payroll to implement the pay increase. Cllr Davies seconded all Cllrs agreed. KW to inform Payroll.
	2. Cllr Jermyn updated Cllrs on the land beside Church meadows. Planting day for the hedge whips and trees is on the 19th of November 10-2pm. It was discussed purchasing tree guards to protect the whips from rabbits and deer. Cllr Jermyn requested a £400.00 budget to purchase these, Cllr Davies seconded all Cllrs agreed. It was agreed to put a notice on the land advising parishioners of what the PC are doing.
	3. Cllr Davies proposed progressing doing something active on the field no mans land. We have put up posters in 2021 and 2023 requesting the owner to get in touch to no avail. We are therefore looking to maintain this going forward.
	4. Cllr Maxwell asked when we would have to inspect all the pc’s street lamps to see if any need upgrading.
	5. Cllr Davies suggested sending the mitigation diagram to highways to inform them we are looking at finding ways to mitigate the problems on the High Street.
4. **CLOSE OF MEETING**
	1. Meeting closed at 20:45pm

Jenni KingJenni King, Chairman, Sproughton Parish Council |  |
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