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|  | **Minutes of The Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 10th January 2024 at 7:30pm** **ATTENDEES:** Cllr King, Davies, Jermyn Powell, Smith, Curl and Barber. Kirsty Webber (Clerk) Chris Jermyn (Tree Officer)**AGENDA:**1. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr Maxwell and Booth
2. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
3. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received.
4. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 13th December 2023

4.1.1 These are believed to be factually correct. Cllr Jermyn proposed, Cllr Curl seconded all Cllrs agreed to the Parish Council minutes of the 13th of December 2023.* 1. Review of actions from previous minutes

4.2.1 All actions complete.1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. District Cllr Davies updated Cllrs on district matters.
2. **OPENING INCLUDING PUBLIC FORUM**
	1. No public present.
3. **ACTIONS & PROJECTS**
	1. Tree Report-Playing fields

 7.1.1 Chris Jermyn updated Cllrs on a tree report that was passed over from the PFMC. The report had been produced in April 2022 with the advice that the works be carried out within 6 months. Chris advised that the parish council engage to instruct arboriculturist to get a new report.* 1. Street Lighting

7.2.1 Cllrs discussed an email received from a parishioner regarding keeping a streetlight on all night. In keeping with government policy, it was agreed that lights should remain off at night. Cllr Jermyn proposed Cllr Smith seconded all Cllrs agreed.1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

8.1.1 Cllr Barber proposed to approve the monthly payments, Cllr Davies seconded, all Cllrs agreed.* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

8.2.1 Cllr Smith proposed to approve the Bank Reconciliations, Cllr Curl seconded all Cllrs agreed.* 1. Budget 24/25– Councillors to consider approval of annual budget.

8.3.1 Further to the precept number being received the budget approved on 13th December 2023 of £75,711.00. is correct. Cllr Davies proposed Cllr Jermyn seconded all Cllrs agreed.* 1. Precept 24/25- Councillors to consider approval of annual Precept.

8.4.1 The Finance Committee propose **0% Precept of £70,784** **with £4,927 subsidy from SPC Reserves to support the agreed 24/25 Budget of £75,711.00** This will equate to a 0% rise of Band D Council Tax. Cllr Barber proposed, Cllr Jermyn seconded all Cllrs agreed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**

**Cllr KIng Asked That The Council shall resolve to exclude the public and press in order to consider confidential matters.** It was resolved to exclude the public & press to consider legal matters. All Cllrs agreed. 1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 14th February 2024 at 7:30pm in the Barley Room, Lower Street, Sproughton
2. **ITEMS FOR NEXT MEETING**
	1. Standard agenda, any other items to be forwarded to Kirsty.
3. **AOB**
	1. Cllr Davies enquired if quotes had been received to install the gateways. Still awaiting quotes
	2. Any update on PFMC handover. This is still being dealt with by the solicitor.
	3. Cllr Barber asked if there had been quotes received regarding the barn courtyard drainage. One quote has been received, Cllr Barber said he would carry out some investigative work on drain also.
	4. Also gave details of an electrical contractor to quote on the Playing field buildings.
	5. Cllr Jermyn advised of 2 community awards Heritage Award and Environmental excellence. Cllr Jermyn discussed with Cllrs about nominating SPC for the 2 awards. All Cllrs agreed for Cllr Jermyn to put forward SPC for the awards.
	6. Cllr Jermyn updated Cllrs that the remaining 800 trees had been delivered for planting beside Church Meadows, a date is to be arranged to plant.
4. **CLOSE OF MEETING**
	1. Meeting closed at 20:49pm

Kirsty WebberKirsty Webber, Clerk, Sproughton Parish Council |  |