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|  | **Minutes of The Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 14th February 2024 at 7:30pm**  **ATTENDEES:** Cllr King, Jermyn, Davies, Barber, Smith, Booth, Maxwell, Powell and Curl Kirsty Webber (Clerk)  **AGENDA:**   1. **OPENING INCLUDING PUBLIC FORUM**    1. No public were present. 2. **APOLOGIES AND TO CONSIDER APPROVAL O F ABSCENCES**    1. All Cllrs were present. 3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**    1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park. 4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**    1. None received. 5. **MINUTES**    1. Councillors to consider and approve the minutes of the Parish Council meeting held on 10th January 2024   4.1.1 These are an accurate record of the meeting. Cllr Jermyn proposed, Cllr Barber seconded all Cllrs agreed to the Parish Council minutes of the 10th of January 2024.   * 1. Review of actions from previous minutes   4.2.1 All actions complete.   1. **COUNTY/DISTRICT COUNCILLOR REPORTS**    1. District Cllr Davies updated Cllrs on district matters. 2. **ACTIONS & PROJECTS** 3. **FINANCE**    1. Monthly Payments – Councillors to consider approval of monthly payments.   8.1.1 Cllr Davies proposed to approve the monthly payments, Cllr Maxwell seconded, all Cllrs agreed.   * 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.   8.2.1 Cllr Curl proposed to approve the Bank Reconciliations, Cllr Barber seconded all Cllrs agreed.   * 1. Beer Festival- To consider and agree the Beer Festival amount for underwriting.   8.3.1 The Beer Festival committee have requested for the council to consider underwriting the beer festival for £15,000. Cllr Davies proposed to agree to the sum of £15,000, Cllr Booth seconded all Cllrs agreed.   * 1. Village Gateways- Councillors to consider quotes for the installation of the gateways.   8.4.1 Councillors discussed the quotes previously circulated for the installation works of the village gateways.  J.A.C.S £1950.00 + VAT  Lee Shemmings Services. £1500+ Vat. After investigation materials would cost £100 Work permit £675.00 first 200 meters £470.00 thereafter.  East Anglia Sign Installation and Services £800-£1,000 + vat)  All Cllrs agreed to use East Anglia Sign Installation.  Kirsty to contact contractor.   * 1. Street Light Replacement- Councillors to consider quote received from SCC to replace streetlight in Beech Close.   8.5.1 Councillors discussed an email previously circulated regarding the installation of a new LED streetlight in Beech Close. The cost of a new unit is £1486.38 +VAT.  Cllr Davies proposed to approve the works Cllr Jermyn seconded all Cllrs agreed.   * 1. Playing Field Land Registration -Councillors to consider quote from Birketts to register the playing field land.   8.6.1 Councillors discussed an email previously circulated regarding the cost of instructing Birketts to register the playing field land. The cost being £850-£1200.00 + VAT.  Cllrs discussed the above quote Cllr Smith proposed to instruct Birketts to register the land, Cllr Curl seconded all Cllrs agreed.  Kirsty to instruct solicitor.   1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**   **Cllr KIng Asked That The Council shall resolve to exclude the public and press in order to consider confidential matters.** It was resolved to exclude the public & press to consider legal matters. All Cllrs agreed.   1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**    1. Wednesday 13th March 2024 at 7:30pm in the Barley Room, Lower Street, Sproughton 2. **ITEMS FOR NEXT MEETING**    1. Standard agenda, any other items to be forwarded to Kirsty. 3. **AOB**    1. A student at the local primary school has written to the headteacher regarding the amount of litter in the village. They have agreed to do a litter pick after half term, Kirsty has asked that the council is informed so we can look to help.    2. Cllr Barber has produced a risk assessment for the play area. Cllr Powell proposed to approve the assessment, Cllr King seconded all Cllrs agreed.    3. Cllr Jermyn advised that the next tree planting day on the land besides Church Meadows is the 25th of February from 10am.    4. Cllr Smith advised that a road sign has been knocked down near the cemetery.    5. Cllr Booth enquired if new dog bins are being purchased, District Cllr Davies advised that if details were forwarded, we could apply through the locality budget.    6. A resident has enquired if there are allotment meetings held. KW advised that allotment meetings are not normally held and if any issues need to be raised, plot holders are free to attend the council meetings.    7. A resident has also requested an update on the speed indicator device. KW had confirmation the works for the post was instructed in November 2023 and can take up to 14 weeks. 4. **CLOSE OF MEETING**    1. Meeting closed at 20:20pm   Kirsty Webber  Kirsty Webber, Clerk, Sproughton Parish Council |  |