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|  | **Minutes of The Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 11th September 2024 at 7:30pm** **ATTENDEES:** Cllr King, Maxwell, Davies, Booth, Smith, Powell and Barber Kirsty Webber (Clerk)District Cllr Brian Riley4 members of the public were present.District Cllr Riley left the meeting 20:35pm**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
	1. The members of the public raised points regarding item 10.1
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr Jermyn and Curl. All Cllrs agreed the Cllrs absences.

**Cllr King proposed to move item 10.1 up the agenda to discuss as item 3. Minutes under item 10.1**1. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
2. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received.
3. **CO-OPTION OF A NEW COUNCILLOR-** Councillors to consider the co-option of a new councillor
	1. All Councillors agreed to the co-option of Mr John Pateman-Gee. Cllr Smith proposed, Cllr Davies seconded all Cllrs agreed.
4. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 14th August 2024

5.1.1 These are an accurate record of the meeting. Cllr Barber proposed, Cllr Smith seconded all Cllrs agreed to the Parish Council minutes of the 14th of August 2024.* 1. Review of actions from previous minutes

5.2.1 All actions complete.1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. Cllr Riley/ Davies updated Cllrs on district matters.
2. **ACTIONS & PROJECTS**
	1. Sproughton Millennium Green Trust- Councillors to consider the proposal to take over the ownership of the millennium green trust.

8.1.1 (The clerk received 4 emails to request the previous motion with regards to the item is revisited) Cllr King asked Cllr Smith to give an overview of the proposal. Cllrs discussed the proposal,It was discussed to investigate with Birketts if the PC can take it over with it not being under the charity commission. It was proposed that Kirsty contact the solicitor to see if/how the PC could take over the MGT. Cllr Powell proposed, Cllr Davies seconded all Cllrs agreed. (Cllrs Smith and Barber abstained from the vote.)* 1. Fixed asset register- Consider and approve updated fixed asset register as per external audit.

8.2.1 All Cllrs agreed to the updated asset register. Cllr Barber proposed Cllr Smith seconded all Cllrs agreed1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

8.1.1 Cllr Powell proposed to approve the monthly payments, Cllr Smith seconded, all Cllrs agreed. (Cllr Pateman- Gee abstained from the vote)* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

8.2.1 Cllr Davies proposed to approve the Bank Reconciliations, Cllr Booth seconded all Cllrs agreed.* 1. Dog Bin – Councillors to consider the purchase of an additional dog bin for Wolsey Grange.

9.3.1 Cllrs discussed the proposal to purchase an additional dog bin for Wolsey Grange 1. The cost of the bin including installation is in the region of £200.00- £250.00. Annual collection fee is £69.00.Cllr Davies proposed, Cllr Barber seconded all Cllrs agreed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Allotment- Councillors to discuss and agree updated agreement for issue in October 24.

10.1.1 Councillors discussed points raised from parishioners and points previously raised.* A maximum total of 6 chickens per any plot holder (irrespective of plot size)
* Zero Cockerels housed or located at the allotment site existing cockerels can remain for their natural lives but no more to be added to flock
* All allocated Allotment plots to be kept to a good standard
* All Plots to be clearly marked
* Paths to be defined and cut
* Plots to be kept completely visible and open (incl. any structures) to enable inspection
* Inspections will be carried out regularly. Sanctions for breaches will be decided by the Parish Council
* Advised plot holders they can set up their own working group.

Cllrs advised plot holders that if they wish to start a working group at the allotment there would be no objections.All Cllrs agreed to the above items being added into the revised allotment agreement.**Cllr KIng Asked That The Council shall resolve to exclude the public and press in order to consider confidential matters.** It was resolved to exclude the public & press to consider sub-contract matters. All Cllrs agreed. 1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 9th October 2024 at 7:30pm in the Barley Room, Lower Street, Sproughton. Cllr Powell gave his apologies.
2. **ITEMS FOR NEXT MEETING**
	1. Standard agenda, any other items to be forwarded to Kirsty.
3. **AOB**
	1. Cllr King requested a donation figure be agreed for community groups using the Barley Room. It was agreed £10.00 per hire.
	2. Cllr King discussed purchasing fold of chairs for the BR, Cllrs agreed for any current excess chairs in the Barley Room to be disposed of.
	3. Cllr Davies suggested applying for CIL funding to upgrade Barn toilets and areas outside.
	4. Cllr Barber advised he was resigning from the council with immediate effect.

Cllrs thanked Charlie for all his hard work over the past year or so.* 1. Cllr Smith advised he would be unable to attend any planning meetings for the foreseeable future.
	2. Cllr Booth requested that hirers of the barn are informed that the tables outside are not to be moved.
	3. Cllr Booth and another parishioner were nominated for the great neighbourhood award ran by BBC radio Suffolk for their contribution to the village for running meet up Mondays. All Cllrs congratulated Tracy on this achievement.
1. **CLOSE OF MEETING**
	1. Meeting closed at 21:09pm

Jenni KingJenni King, Chairman, Sproughton Parish Council |  |