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|  | **Minutes of The Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 9th October 2024 at 7:30pm** **ATTENDEES:** Cllr King, Maxwell, Davies, Booth, Curl, Pateman-Gee & Smith, Kirsty Webber (Clerk)**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr Jermyn and Powell. All Cllrs agreed the Cllrs absences.
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received.
5. **CO-OPTION OF A NEW COUNCILLOR-** Councillors to consider the co-option of a new councillor
	1. All Councillors agreed to the co-option of Mr Charlie Barber. Cllr Pateman-Gee proposed, Cllrs Davies seconded all Cllrs agreed.
6. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 11th September 2024

5.1.1 These are an accurate record of the meeting. Cllr Maxwell proposed, Cllr Barber seconded all Cllrs agreed to the Parish Council minutes of the 11th of September 2024.* 1. Review of actions from previous minutes

5.2.1 All actions complete.1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. Cllr Davies updated Cllrs on district matters.
2. **ACTIONS & PROJECTS**
	1. Tithe Barn- Councillors to consider and approve promoting the barn.

8.1.1 Cllrs discussed ways of promoting the barn. Cllr Pateman -Gee to redo signs within the barn and to promote on google. 1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

9.1.1 Cllr Davies proposed to approve the monthly payments, Cllr Barber seconded, all Cllrs agreed. (Cllr Pateman- Gee abstained from the vote)* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

9.2.1 Cllr Curl proposed to approve the Bank Reconciliations, Cllr Barber seconded all Cllrs agreed.* 1. Quarterly Bank Reconciliation- Councillors to consider approval of quarterly bank statement.

9.3.1 Cllr Curl proposed to approve the Quarterly Bank Reconciliations, Cllr Pateman-Gee seconded all Cllrs agreed.* 1. Burial Ground Bench- Councillors to consider the purchase of an additional bench for the burial ground.

9.4.1 Cllrs discussed purchasing an additional bench for the graveyard, a quote circulated previously for the same benches that are already at the burial ground is £457.15. Cllr Curl proposed that a bench is not required at this time, Cllr Barber seconded all Cllrs agreed.* 1. External Audit Report- Councillors to review and approve external audit.

9.5.1 Cllr Curl proposed to agree the external audit report, Cllr Davies seconded all Cllrs agreed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Allotment -Allotment Agreement and rent letters to be sent.
2. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 13th November 2024 at 7:30pm in the Barley Room, Lower Street, Sproughton. Kirsty Webber gave her apologies.
3. **ITEMS FOR NEXT MEETING**
	1. Standard agenda, any other items to be forwarded to Kirsty.
4. **AOB**
	1. Cllr Davies advised that a report from FAB Sproughton will be sent to the parish Council.
	2. Cllr Davies & Jermyn have met a BMSDC rep at the land beside Church meadows to discuss clearing the ditch and utilising the oak pit and would be seeking quotes to do this Action: KW to contact potential contractors
	3. Cllr Booth advised that the headteacher of the primary school has been talking with parents over the last 3 weeks regarding parking at drop off/pick up time.
	4. Cllr Pateman-Gee advised that a stream that runs along the back of gardens in church crescent, is currently flooding and is concerned excess water is being distributed than the driveway of the playing field, and with the colder weather this may pose a risk with ice.
	5. Cllr Barber advised himself and Cllr Jermyn had done a site visit on the A14 whilst the overnight closure is in place.
5. **CLOSE OF MEETING**
	1. Meeting closed at 20:30pm

Jenni KingJenni King, Chairman, Sproughton Parish Council |  |