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|  | **Minutes of The Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 13th November 2024 at 7:30pm** **ATTENDEES:** Cllr King, Davies, Maxwell, Pateman-Gee, Barber, Booth, and Powell.**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr **Jermyn, Smith and Curl. Kirsty Webber** (Clerk) All Cllrs agreed the Cllrs absences. Cllr Maxwell agreed to take the minutes.
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received.
5. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 9th October 2024

5.1.1 These are an accurate record of the meeting. Cllr Davies proposed, Cllr Pateman-Gee seconded all Cllrs agreed to the Parish Council minutes of the 9th October 2024.* 1. Review of actions from previous minutes

5.2.1 All actions complete.1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. District Councillor Helen Davies updated Cllrs on district matters.
2. **ACTIONS & PROJECTS**
	1. Financial Regulations-Councillors to review and approve updated financial regulations

7.1.1 All Cllrs reviewed the updated financial regulations. Cllr Davies proposed to approve, Cllr Barber seconded all Cllrs agreed.1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

9.1.1 Cllr Davies proposed to approve the monthly payments, Cllr Booth seconded, all Cllrs agreed. (Cllr Pateman- Gee abstained from the vote)* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

9.2.1 Cllr Davies proposed to approve the Bank Reconciliations, Cllr Booth seconded all Cllrs agreed.* 1. Electricity Supplier, Tithe Barn- Councillors to consider electricity supplier for the barn.

8.3.1 Cllrs discussed the quotes sent before the meeting due to the electricity contract being up for renewal in February.It was agreed to discuss this at the 11th December meeting. Cllr Powell proposed Cllr Davies seconded all agreed.* 1. Sproughton Christmas- Councillors to agree budget for Sproughton Christmas

8.4.1 Cllrs discussed the budget for the Christmas weekend, Kirsty has requested a budget of £1,000. Cllr Davies proposed to approve the £1,000 budget Cllr Barber seconded all Cllrs agreed.* 1. Beer Festival Grants- Councillors to agree the release of funds.

8.5.1 Cllrs were advised that the beer festival propose to issue funds to the following:Bowls Club = £500.00Bumblebee Charity =£700.00Church = £700.00Meet up Monday = £500.00Sproughton Primary school = £700.00Sproughton PTASproughton Shop = £700.00Sproughton Toddler Group = £700.00Sunshine breakfast club = £600.00All Cllrs agreed for the funds to be released. Cllr Davies proposed, Cllr Powell seconded, all agreed.* 1. Grant Application - Councillors to discuss and agree amount for a grant application from:
		1. Sproughton Primary School for £1,011.63 for E Books.

8.6.1.1 Cllrs discussed the grant application. It was agreed to postpone the decision until the December meeting with more information from our Clerk Kirsty Webber. Cllr Pateman-Gee proposed, Cllr Powell seconded, all agreed.Sproughton School PTA for any amount towards an outdoor shelter. Cllrs discussed the grant application. It was agreed to postpone the decision until the December meeting with more information from our Clerk Kirsty Webber. Cllr Pateman-Gee proposed, Cllr Powell seconded, all agreed.* 1. New LGA pay scales These have now been issued for local government employees, mandatory increases are to be backdated to April 2024-Councillors to agree for clerk to contact SALC

8.7.1 The new pay scales have now been released; all Cllrs agreed for Kirsty to contact clerk to implement these. Cllr Pateman-Gee proposed, Cllr Maxwell seconded, all agreed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Playing Field- To receive an update on progress from charity commission/solicitor.

9.1.1 Cllr Maxwell proposed to carry on with the process of involving the charity commission and instruct the solicitors further. Cllr Davies seconded, all agreed.1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 11th December 2024 at 7:30pm in the Barley Room, Lower Street, Sproughton. Apologies received from Cllr Davies.
2. **ITEMS FOR NEXT MEETING**
	1. Standard agenda, any other items to be forwarded to Kirsty.
3. **AOB**

12.1 Millenium Green Trust. Cllr King advised that the solicitors needed more information to search into the deeds. Clerk Webber had looked through one box. Cllr Davies advised that she had another box she could pass on to the clerk. The councillor discussed the continuation involving solicitors and the possible cost to the Parish Council. It was unclear as to what happens to the MGT if the committee folds and no longer exists. It was hoped that the MGT committee would continue to manage the Millenium Green and recruit new volunteers for the foreseeable future. Cllr Pateman-Gee proposed that we do not continue further until we obtain a quote from the solicitors., Cllr Powell seconded all agreed.Cllr Davies also advised that John Tuppen the organiser of the FAB event on the millennium green in September would be at the January 2025 meeting to talk about the outcome of the event.12.2 Christmas bookings for the Tithe Barn. After discussion it was proposed not to hire the barn out from 24th December to 2nd January inclusive. Cllr Davies proposed, Cllr Barber seconded, all agreed, Cllr Pateman-Gee abstained.12.3 Christmas Party weekend. After discussion it was agreed to cancel the Saturday events and continue with the Sunday carols. It was also proposed that there could be a quiz and disco in January. 12.4 After discussion it was agreed that the football club carry out proposed pitch maintenance works.Cllr Davies proposed Cllr Pateman-Gee seconded, all agreed.12.5 Cllr Booth reported on fly tipping.12.6 Cllr Pateman-Gee asked about clearing the Tithe Barn bins and offered to help. Two benches also needed taking away. David Barnes was asked to clear them out. Boarding around the bins had been ordered.12.7 Cllr Pateman-Gee asked about the water in the approach to the playing field. It had been reported.12.8 Cllr Barber talked about the abnormal load in January and Cllr Davies also asked about the possibility of issuing a statement about the ongoing disruption because of roadworks on the A14.12.9 Cllr Maxwell asked about quotes for a notice board in the hallway. Cllr King advised that the Clerk was obtaining these. Cllr Pateman-Gee wanted to update the notices for the visual public space to be improved. 1. **CLOSE OF MEETING**
	1. Meeting closed at 21.11pm

Jenni KingJenni King, Chairman, Sproughton Parish Council |  |