|  |  |  |
| --- | --- | --- |
|  | **Minutes of The Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 11th December 2024 at 7:30pm** **ATTENDEES:** Cllr King, Maxwell, Curl, Powell, Smith, Barber and Jermyn. Kirsty Webber ClerkDistrict Cllr Brian RileyCllr Curl left the meeting at 19:48pmDistrict Cllr Riley left the meeting at 19:53 pm**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
	1. No public were present.
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllrs Davies, and Booth provided apologies. All Cllrs approved the absences
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received
5. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 13th November 2024

5.1.1 These are an accurate record of the meeting. Cllr Powell proposed, Cllr Maxwell seconded all Cllrs agreed to the Parish Council minutes of the 13th of November 2024.* 1. Review of actions from previous minutes

5.2.1 All actions completed**Cllr king proposed to move item 8.6 to be discussed.*** 1. Budget 25/26– Councillors to consider approval of annual budget.

8.6.1 Cllrs agreed to the draft budget of £75,480.00 subject to revision of the precept numbers by BMSDC. Cllrs also to forward any comments to Kirsty before the next finance meeting for consideration all Cllrs agreed. Cllr Powell proposed to approve the draft budget, Cllr Barber seconded all Cllrs agreed.1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. Cllr Davies report was circulated prior to the meeting. Cllr Riley updated Cllrs on district matters.
2. **ACTIONS & PROJECTS**
	1. Traffic Consultation- Cllrs to discuss traffic meeting content

7.1.1 Cllr Barber updated Cllrs on the traffic consultation which is being held on Monday 16th December at 6:30pm* 1. Millennium Green- Cllrs to agree if to proceed with legal advice

7.2.1 Kirsty confirmed she had received correspondence from the MGT that they are withdrawing the request regarding consideration being given for the Parish Council to take over the millennium Green.1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

8.1.1 Cllr Powell proposed to approve the monthly payments, Cllr Maxwell seconded, all Cllrs agreed. (Cllr Pateman- Gee abstained from the vote)* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

8.2.1 Cllr Maxwell proposed to approve the Bank Reconciliations, Cllr Barber seconded all Cllrs agreed.* 1. Grant Application - Councillors to discuss and agree amount for a grant application from: Sproughton Primary School for £1,011.63 for E Books. Sproughton School PTA for any amount towards an outdoor shelter.

8.3.1 Sproughton Primary School for £1,011.63 for E Books. Cllrs discussed the application. Cllr Maxwell proposed to award £1,011.63 Cllr Jermyn seconded all Cllrs agreed.8.3.2 Sproughton School PTA for any amount towards an outdoor shelter. Cllrs discussed the application. Cllr Maxwell proposed to award £500.00 Cllr Pateman-Gee seconded all Cllrs agreed.* 1. Electricity Supplier, Tithe Barn- Councillors to consider electricity supplier for the barn.

8.4.1 Following up to date costs it was agreed that we would stay with our current supplier, Smartest Energy. Cllr Barber proposed, to agree to a 2-year fixed contract. Cllr Powell seconded all Cllrs agreed.* 1. Burial Ground Bench- To purchase a new bench to replace wooden bench. At a cost of £457.15

8.5.1 Cllrs discussed purchasing an additional bench for the graveyard, due to a bench being condemned, a quote circulated previously for the same benches that are already at the burial ground is £457.15. Cllr Powell proposed, Cllr Barber seconded.* 1. Budget 25/26– Councillors to consider approval of annual budget.

8.6.1 As per above.* 1. Homeworking Allowance- Council to consider increase in homeworking allowance for the clerk.

8.7.1 Cllrs discussed the current homeworking allowance awarded to the Clerk. Cllr King advised that this be increased by an additional £7.00 per month. Cllr Powell proposed to increase the rate by £8.00 per month. Cllr Jermyn seconded all Cllrs agreed1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Allotment- Kirsty updated Cllrs that there was a fire at the allotments.
2. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 8th January 2025 at 7:30pm Barley Room, Lower Street, Sproughton.
3. **ITEMS FOR NEXT MEETING**
	1. Any items to be sent to Kirsty via the agenda item request sheet. Kirsty sent her apologies.
4. **AOB**
	1. Cllr Jermyn raised the panelling hiding the bins at the Tithe Barn. Work to be completed in new year.
	2. Cllr Pateman-Gee raised the quote for a noticeboard for the Tithe Barn walkway. Look to see if original noticeboard can be utilised. It was also discussed about improvements for the Tithe Barn. Cllr Barber to prepare scope of works to enable Kirsty to get quotes.

Village sign restoration. Advised a quote had been obtained some time ago, Kirsty to get updated quote. 12.3 Cllr Barber advised that risk assessment for the playing field needs to be updated. Cllr Barber to complete. 1. **CLOSE OF MEETING**
	1. Meeting closed at 20:49pm

Jenni KingJenni King, Chairman, Sproughton Parish Council |  |