|  |  |  |
| --- | --- | --- |
|  | **Minutes of The Sproughton Parish Extraordinary Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Tuesday 16th July 2024 at 7:30pm** The meeting commenced at 19:51pm when the meeting became quorate. Cllr Davies arrived at 19:59pm.**ATTENDEES:** Cllr King, Powell, Jermyn and Maxwell. Kirsty Webber (Clerk)**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr Smith, Curl, Barber and Booth. All Cllrs agreed the Cllrs absences.
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received.
5. **CO-OPTION OF A NEW COUNCILLOR -**Councillors to consider the co-option of a new councillor
	1. The new proposed councillor is unable to attend, therefore this will be added to a future meeting.
6. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 12th June 2024

4.1.1 These are an accurate record of the meeting. Cllr Powell proposed, Cllr King seconded all Cllrs agreed to the Parish Council minutes of the 12th of June 2024.* 1. Review of actions from previous minutes

4.2.1 All actions complete.1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. District Cllr Davies circulated a report to Cllrs prior to the meeting on district matters.
2. **ACTIONS & PROJECTS**
	1. Sproughton Millennium Green Trust- Councillors to consider the proposal to take over the ownership of the millennium green trust.

8.1.1 Cllr Smith has proposed that the Parish Council take over the millennium green. Cllrs discussed the proposal, and a report forwarded by Cllr Smith prior to the meeting. Cllrs discussed the proposal and the work which would be involved. Cllr Jermyn proposed to reject the proposal, Cllr Maxwell seconded all Cllrs agreed.* 1. Millennium Green Trust- Councillors to consider and agree MGT having a subpage on website.

8.2.1 Cllrs discussed the proposal to allow the MGT to have a sub page on the Parish Council website. All Cllrs agreed.* 1. Millennium Green Trust- Councillors to consider the MGT using the playing field car park for the FAB event.

8.3.1 Cllrs discussed the proposal. Cllr King advised there is a big bowls match the following day, however if everyone is notified that cars need to be removed that evening. All Cllrs agreed for the playing field car park to be used.* 1. Review of CIL & S106 monies & to agree priorities for projects that will require funding

8.4.1 Cllrs discussed the item, suggestions of upgrading the Tithe Barn. Fencing for the land beside Church Meadows.1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

9.1.1 Cllr Maxwell proposed to approve the monthly payments, Cllr Jermyn seconded, all Cllrs agreed.* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

9.2.1 Cllr Maxwell proposed to approve the Bank Reconciliations, Cllr Jermyn seconded all Cllrs agreed.* 1. Quarterly Bank Reconciliation- Councillors to consider approval of quarterly bank statement.

9.3.1 Cllr Maxwell proposed to approve the Quarterly Bank Reconciliations, Cllr Powell seconded all Cllrs agreed.* 1. Millennium Green Trust- Cllrs to consider underwriting the MGT family music day up to £1500.00.

9.3.1 Cllr Davies abstained from this item.Cllrs discussed the proposal from the MGT to underwrite the FAB event if they ran at a loss. All Cllrs agreed, to underwrite the event for up to £1500.00.* 1. Insurance Tithe Barn- Councillors to consider and agree insurance quote.

9.4.1 Cllrs discussed the insurance quote received from Gallagher of £25,538.04. Cllr Jermyn proposed to accept the quote, Cllr Powell seconded all Cllrs agreed.* 1. Hedge Trimmer purchase- Cllrs to consider purchasing/contributing to a hedge trimmer

9.5.1 Cllrs discussed contributing to the purchase of a hedge trimmer to keep the land beside church meadows and behind ladder field free of overhanging branches. Cllr Jermyn proposed to pay for the hedge trimmer and for it to remain to the property of SPC, Cllr Davies seconded all Cllrs agreed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Allotments- To discuss new framework for the allotments.

10.1.1 Cllrs discussed the allotments and how to proceed. This was after four emails had been received by the clerk to enable this to be revisited. It was agreed that we should work towards the national allotment society guidelines and to arrange a meeting with allotment holders to discuss the council’s decision. Cllrs also discussed keeping bees and discussed other sites which included the piece of land on loraine way.**Cllr KIng Asked That The Council shall resolve to exclude the public and press in order to consider confidential matters.** It was resolved to exclude the public & press to consider sub-contract matters. All Cllrs agreed. 1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 14th August 2024 at 7:30pm in the Barley Room, Lower Street, Sproughton
2. **ITEMS FOR NEXT MEETING**
	1. Standard agenda, any other items to be forwarded to Kirsty.
3. **AOB**
	1. No other business was raised.
4. **CLOSE OF MEETING**
	1. Meeting closed at 20:59pm

Jennifer KingJenni King, Chairman, Sproughton Parish Council |  |