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|  | **Minutes of The Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 12th March 2025 at 7:30pm** **ATTENDEES:** Cllr King, Maxwell, Barber, Powell, Jermyn and Pateman-Gee. Kirsty Webber (Clerk)**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
	1. No public were present.
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllrs Davies, Curl and Booth provided apologies. All Cllrs approved the absences.
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received
5. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 12th February 2025

5.1.1 These are an accurate record of the meeting. Cllr Maxwell proposed, Cllr Barber seconded all Cllrs agreed to the Parish Council minutes of the 12th of February 2025.* 1. Review of actions from previous minutes

5.2.1 All actions completed1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
2. **ACTIONS & PROJECTS**
	1. JLP/Devolution
		1. Cllr Pateman-gee updated Cllrs. Cllr Jermyn advised that Suffolk will be amalgamating with Norfolk, and it will be split in to sections. 13th April cut of date to have your say.
	2. Village Sign

7.2.1 Cllrs discussed the best way to remove the sign to enable for it to be restored and also the potential that if it was in a state of disrepair. Cllr Powell and Pateman-Gee are happy to remove the sign. All Cllrs agreed for it to be removed with the risk that there is potential it may be damaged.* 1. Review and adopt standing orders.

7.3.1 All Cllrs agreed to adopt the revised standing orders. Cllr Powell proposed, Cllr Jermyn seconded all Cllrs agreed.* 1. Tithe Barn Time Change/Charges- Councillors to agree revised barn times/charges

7.4.1 Cllr Pateman-Gee updated his findings on daily/annual barn costs and potential to change barn times to close later. Cllrs discussed a revised price list previously circulated to support the ongoing costs. Cllr King proposed for the new rates to be instated from 1st April 2025 and the new closing time of 11pm. Cllr Jermyn proposed, Cllr Powell seconded all Cllrs agreed.1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

8.1.1 Cllr Maxwell proposed to approve the monthly payments, Cllr Barber seconded, all Cllrs agreed. (Cllr Pateman- Gee abstained from the vote)* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

8.2.1 Cllr Jermyn proposed to approve the Bank Reconciliations, Cllr Maxwell seconded all Cllrs agreed.* 1. Jet Air Stream System- Councillors to consider the purchase of new heating system for the barn.

8.3.1 All Cllrs agreed that following a report from CJ Electrical, that the current heaters need to be removed. It was then discussed what would be the best alternative. All Cllrs agreed for further research to be made regarding the air stream system and to get an air test carried out in the barn. Cllr Jermyn proposed for a £1500.00 budget to be given to instruct a company to carry out the test. Cllr Pateman-Gee seconded all Cllrs agreed.* 1. Accounts Package- Councillors to consider approval of moving accounts provider.

8.4.1 Cllr King advised that she and Cllr Maxwell had met with Scribe to discuss the accounts package. The cost being £649.00 for the licence and export of accounts on to the system. An additional £49.00 + vat per month for the Clerk and all Cllrs to have access to the system. The data will be stored on the cloud, to ensure it is always retrievable. Kirsty had spoken to Rialtas the current provider and their cost to be cloud based for the clerk and any additional users is £330.00 + vat per user, which comes in more expensive. Cllrs agreed to move accounts package from Rialtas to Scribe. Cllr Jermyn proposed, Cllr Pateman-Gee seconded all Cllrs agreed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Cllr Maxwell updated Cllrs on the progress of the playing fields and advised there would be a meeting scheduled shortly.
	2. Cllr King advised that there had been an inspection from Anglian water at the playing fields, where a few items were raised. These have now been rectified and we are awaiting reinspection.
2. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**

 10.1. Wednesday 9th April 2025 at 7:30pm Barley Room, Lower Street, Sproughton.1. **ITEMS FOR NEXT MEETING**

11.1 Any items to be sent to Kirsty via the agenda item request sheet.1. **AOB**
	1. **Kirsty**

**Budget/Precept** For audit purpose please can It be minuted that the finance committee has not held a meeting to approve the minutes of the meeting held on the 3/1/25, where it was agreed to propose a precept of £77,760 to support the reviewed 25/26 Budget of £77,760.00. This was proposed at the meeting held on 8th January 2025 (minute number 8.5.1/8.6.1) and was approved by the full council.**New Benches** The new benches for the green are being delivered tomorrow. **Speed Indicator** The speed indicator for Hadleigh road has been delivered today and SCC notified to install solar compatible post.**FAB** Kirsty has contacted the organisers of the FAB event to ask that they come and give their final accounts to the council to include any money raised from gift aid. To enable Cllrs to consider releasing funds.1. **CLOSE OF MEETING**
	1. Meeting closed at 20:38pm

Jenni KingJenni King, Chairman, Sproughton Parish Council |  |
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