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|  | **Minutes of The Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 11th June 2025 at 7:30pm** **ATTENDEES:** Cllr King, Maxwell, Davies, Barber, Jermyn and Powell, Pateman – Gee and Rosenberg. Kirsty Webber (Clerk)**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
	1. No public were present.
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr Curl provided apologies. All Cllrs approved the absences.
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received
5. **MINUTES**
	1. Councillors to consider and approve the minutes of the Annual Council meeting held on 14th May 2025

5.1.1 These are an accurate record of the meeting. Cllr Rosenberg proposed, Cllr Jermyn seconded all Cllrs agreed to the Annual Council minutes of the 14th of May 2025.* 1. Review of actions from previous minutes

5.2.1 All actions completed1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. District Cllr Davies distributed a report prior to the meeting.
2. **ACTIONS & PROJECTS**
	1. Local Government Reorganisation. - Councillors to discuss and agree next steps.

7.1.1 Cllr Jermyn updated Cllrs on a recent meeting held on the LGR.1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

8.1.1 Cllr Jermyn proposed to approve the monthly payments, Cllr Davies seconded, all Cllrs agreed.Cllr Pateman-Gee abstained from voting* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

8.2.1 Cllr Maxwell proposed to approve the Bank Reconciliations, Cllr Rosenberg seconded all Cllrs agreed.* 1. Insurance- Councillors to consider and agree insurance quote.

8.3.1 Cllrs discussed the quote for the parish council’s insurance received from community action Suffolk which was sent prior to the meeting. The quote this year is £2930.24. Cllr Jermyn proposed to approve the quote, Cllr Barber seconded all Cllrs agreed.8.3.2 Cllrs discussed the insurance quote for the Tithe Barn Insurance, the quote however is yet to be received, it was agreed for an extraordinary meeting to be held before the next planning meeting to discuss and agree. * 1. Playing Field- Councillors to consider and agree amount to support the new play area funding.

8.4.1 Cllrs discussed the EMR- Playing Fields, which is £1705.47, Cllr Jermyn proposed to release the funds, Cllr Barber seconded all Cllrs agreed.* 1. Premises Licence for Playing Fields, Councillors to approve the cost of £190.00 to BMSDC and £620.01.00 for the newspaper advertisement.

8.5.1 As previously discussed the clerk has investigated to obtain a premises licence for the playing field club house. For the application to be considered there is a fee of £190.00. As part of the application process, it also needs to be advertised in the local paper. A quote was received £620.01. The bowls club are happy to reimburse the parish council with the £620.01 – vat = £516.84.Cllr Jermyn proposed to approve the quotes, Cllr Powell seconded all Cllrs agreed.Cllr King abstained from the vote.* 1. Allotment Plot numbers- Councillors to consider and agree purchase of plot numbers.

8.6.1 Cllrs discussed purchasing plot numbers for all the plots, Cllr King proposed to buy plot numbers for each plot at a cost of £550.00 to be used from EMR, Cllr Powell seconded all Cllrs agreed.Cllr Pateman-Gee abstained from voting.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Tithe Barn- Cllrs discussed the quotes received for the toilet refurbishments. It was agreed that the works quoted are not comparable, Clerk to go back to company for revised quote.

Still awaiting the 3rd quote, clerk to investigate if quote is not received. 1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 9th July 2025 at 7:30pm in the Barley Room Sproughton. Cllr Barber gave his apologies.
2. **ITEMS FOR NEXT MEETING**
	1. Standard agenda, any other items to be forwarded to the clerk.
3. **AOB**
	1. Cllr King advised Cllrs that 2 plot holders still have to many chickens as per the lease agreement. All Cllrs agreed that a letter be sent to plot holders advising that they are in breach of their agreement and consideration will be given to renewing in October.
	2. Cllr King advised that the beer festival is currently considering a donation amount to the parish council for use of the Barley Room/ Tithe Barn for the Beer Festival.
	3. Cllr Maxwell advised that a playing field report was sent prior to the meeting.
	4. Cllr Jermyn updated Cllrs on the conservation area.
	5. Cllr Jermyn advised Cllrs of a recent meeting she attended regarding “Future of Suffolk” she requested that a meeting is called to discuss this to form response.
	6. Cllr Powell discussed the results from the questionnaire distributed to residents regarding the salt bin at Woodward Close. Following a discussion Cllr Davies proposed for the bin to be re located behind 1 Barker close, Cllr Pateman-Gee seconded all Cllrs agreed.
	7. Cllr Rosenberg discussed with Cllrs, discussions he had with residents regarding a community space on Wolsey Grange 1. Cllr Rosenberg to gather more information.
4. **CLOSE OF MEETING**
	1. Meeting closed at 20:48pm

Kirsty WebberKirsty Webber, Clerk, Sproughton Parish Council |  |