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|  | **Minutes of The Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 9th July 2025 at 7:30pm** **ATTENDEES:** Cllr King, Barber, and Powell, Pateman – Gee. Kirsty Webber (Clerk)**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
	1. No public were present.
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr Davies, Maxwell, Curl & Jermyn provided apologies. All Cllrs approved the absences.
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received
5. **MINUTES**
	1. Councillors to consider and approve the minutes of the Extraordinary Council meeting held on 25th June 2025

5.1.1 These are an accurate record of the meeting. Cllr Pateman-Gee proposed, Cllr Powell seconded all Cllrs agreed to the Extraordinary Council minutes of the 25th of June 2025.* 1. Review of actions from previous minutes

5.2.1 Tithe barn refurbishment action outstanding1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. District Cllr Davies was not present
2. **ACTIONS & PROJECTS**
3. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

8.1.1 Cllr Powell proposed to approve the monthly payments, Cllr Barber seconded, all Cllrs agreed.Cllr Pateman-Gee abstained from voting* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

8.2.1 Cllr Barber proposed to approve the Bank Reconciliations, Cllr Powell seconded all Cllrs agreed.* 1. Quarterly Bank Reconciliation- Councillors to consider approval of quarterly bank statement.

8.3.1 Cllr Barber proposed to approve the Quarterly Bank Reconciliation, Cllr Powell seconded all Cllrs agreed.* 1. Clerk Hours Playing Field- Councillors to consider gifting clerks hours to playing field.

8.4.1 Cllrs discussed gifting the clerk’s hours accumulated from time spent on the playing field administration, as this would otherwise have to come from the playing field charity account. Cllr Powell proposed to agree for any hours worked by the clerk regarding the playing field to be paid by Sproughton PC, up to the end of the financial year 25/26, when it will then be reviewed annually. Cllr Barber seconded all Cllrs agreed.* 1. Play Area Funding- Councillors to consider/ approving subsidising shortfall (£2,000-£3,000) in play area project.

8.5.1 Cllrs discussed subsidising the playing field of the shortfall for the upgrade of the play area. Cllrs agreed to subsidise up to £3210.00. Cllr Pateman-Gee proposed Cllr Barber seconded all Cllrs agreed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Tithe Barn- Cllrs were updated that the fire alarm control panel was showing/sounding a fault. Following an emergency call out it was recommended that a new panel and 3 new bells be fitted at a cost of £820.82 Kirsty approved the works as per Finance Regs item, 6.9 (ii)
	2. Playing Field- Cllr Maxwell circulated the monthly report prior to the meeting. Permission has been requested by the tennis club to enable them to use the social club for their summer camp if raining, Cllr King to liaise with the tennis representative
2. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 13th August 2025 at 7:30pm in the Barley Room Sproughton. Cllr Barber gave his apologies.
3. **ITEMS FOR NEXT MEETING**
	1. Standard agenda, any other items to be forwarded to the clerk.
4. **AOB (FOR INFORMATION ONLY)**
	1. Cllr Pateman-Gee updated Cllrs on Martyn’s law which will come into place in 2027., as this may have reference to the barn
	2. Kirsty advised that the oak pit transfer deed has now been agreed. (Cllr Barber & Cllr King signed transfer of title., which.)
5. **CLOSE OF MEETING**
	1. Meeting closed at 19:55pm

Jenni KingJenni King, Chairman, Sproughton Parish Council |  |