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|  | **SPROUGHTON PARISH COUNCIL**Minutes of The Sproughton Parish Council Meeting, held onWednesday 10th September 2025 at 7:30pm in the Barley Room, Tithe Barn, Lower Street**ATENDEES:** Cllrs Jermyn, Maxwell, King, Powell, Davies and Pateman-Gee and Barber**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
	1. No public were present
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr Curl provided apologies. All Cllrs approved their absences.
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None Received
5. **MINUTES**
	1. Councillors to consider and approve the minutes of the parish Council meeting held on 13th August 2025

5.1.1 These are an accurate record of the meeting. Cllr Davies proposed, Cllr Maxwell seconded all Cllrs agreed to the Council minutes of the 13th of August 2025.* 1. Review of actions from previous minutes

5.2.1 All actions complete1. **COUNTY/DISTRICT COUNCILLOR REPORTS**

6.1 Cllr Davies updated Cllrs on district matters.1. **ACTIONS & PROJECTS**
	1. Tithe Barn Fire Risk Assessment- Councillors to consider and approve the Tithe Barn Risk Assessment.

7.1.1 Cllrs discussed the final fire risk assessment, Cllr Davies proposed to approve the document, Cllr Maxwell seconded all Cllrs agreed.* 1. Playing Field – Councillors to approve the revised governing document

7.2.1 Cllrs discussed the revised playing field governing document. Cllr Powell proposed to approve the document, Cllr Jermyn seconded all Cllrs agreed.1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

8.1.1 Cllr Davies proposed to approve the monthly payments, Cllr Jermyn seconded, all Cllrs agreed. Cllr Pateman-Gee abstained from discussion and voting.* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

8.2.1 Cllr Maxwell proposed to approve the Bank Reconciliations, Cllr Davies seconded all Cllrs agreed.* 1. External Audit Report- Councillors to review and approve external audit.

8.3.1 Cllr Davies proposed to accept the external report which included the two except for items. Cllr Jermyn seconded all Cllrs agreed.* 1. Tithe Barn Heaters – Councillors to agree quote for Tithe Barn Heaters

8.3.1 Cllrs discussed the 3 quotes received from CJ Electrical for the installation of new heaters. With 2 of the quotes new AFDD Devices need to be fitted to the circuit board to allow the use of all 16 heaters \*. Quotes received:1. Trotec Heaters- £5868.00 \*2. Herschel Heaters - £8622.00 \*3.Stiebel Heaters - £3276.00AFDD Devices - £3237.50All above quote are + VAT.Cllr Jermyn proposed to instruct CJ Electrical to carry out the works and install Herschel heaters (Quote 2- £8622.00) and for the additional work to also be undertaken at a cost of £3237.50. Cllr Pateman - Gee seconded all Cllrs agreed.Cllr Pateman - Gee to be in attendance to discuss the positioning of the new heaters when they are installed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. **Allotments**- Kirsty advised Cllrs that the Sproughton Community allotment Group are holding an open evening on Saturday 20th September for the communal plot. They are making good progress with the plot and are using the BMSDC grant money to purchase items that can be used by everyone.

Kirsty asked if quotes could be obtained for cutting the hedge down Burstall Lane, which borders the allotment.**Playing Field** – Cllr Maxwell circulated an update prior to the meeting. CIL funding has been approved by BMSDC cabinet for £87,502.55.1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 8th October 2025 at 7:30pm in the Barley Room, Lower Street, Sproughton
2. **ITEMS FOR NEXT MEETING**
	1. Standard agenda any other items to be forwarded to clerk.
3. **AOB (FOR INFORMATION ONLY)**

12.1 Cllr Pateman-Gee discussed the Wildman. A letter to be sent to enforcement.12.2 Cllr Davies suggested a newsletter.12.3 Cllr King advised Cllrs that the SID post has now been installed in Hadleigh Road.1. **CLOSE OF MEETING**
	1. Meeting closed at 20:58pm

Jenni KingJenni King, Chairman, Sproughton Parish Council |  |