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|  | **Minutes of the Sproughton Parish Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 11th October 2023 at 7:30pm****ATTENDEES:** Cllr King, Maxwell, Davies, Powell, Booth, and Barber3 members of the public were present.**AGENDA:**1. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr Jermyn and Curl
2. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park
3. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None Received.
4. **MINUTES**
	1. Councillors to consider and approve the minutes of the Parish Council meeting held on 13th September 2023.

4.1.1 These are believed to be factually correct. Cllr Booth proposed, Cllr Davies seconded all Cllrs agreed to the Parish Council minutes of the 13th of September 2023.* 1. Review of actions from previous minutes

4.2.1 Item 8.4 is outstanding.1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. District Cllr Davies updated Cllrs on district matters. There is a survey for public engagement regarding what matters most to your community. There will be posters around the village for people to log on to have their say.
2. **OPENING INCLUDING PUBLIC FORUM**
	1. The public did not wish to speak.
3. **ACTIONS & PROJECTS**
	1. Co-Option of new Cllr

7.1.1 Mr Darren Smith confirmed his desire to become a parish councillor. All councillors agreed to his co-option.1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

7.1.1 Cllr Davies proposed to approve the monthly payments, Cllr Barber seconded, all Cllrs agreed.* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.
		1. Cllr Davies proposed to approve the Bank Reconciliations, Cllr Barber seconded all Cllrs agreed.
	2. Quarterly Bank Reconciliation- Councillors to consider approval of quarterly bank statement.
		1. Cllr Davies proposed to approve the Quarterly Bank Reconciliation, Cllr Booth seconded all Cllrs agreed.
	3. Grant Application- Sunshine breakfast Club, Jigsaw Pre-school- Councillors to consider grant application.
		1. Cllrs discussed the grant received from Sunshine breakfast club for £1,000 to go towards equipment and resources for the children and to help with costs due to only opening on the 5th of September 2023.
		2. The other is from jigsaw preschool to replace three tablets that are used by staff to take photos and make observations of the children for their learning journey – a requirement of the EYFS. Our existing tablets are over 5 years old and do not always operate the app required. Totalling £359.97

All Cllrs agreed that they would like more information from both applicants regarding the amount of Sproughton residents at each establishment. Cllrs agreed they would make a decision regarding the grants via email once this information was received. Cllr Davies proposed, Cllr Booth seconded all Cllrs agreed.1. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Burial Ground – Approval of memorial

9.1.1 Cllrs discussed the memorial request for T/L M. Poole.Cllr Davies proposed to approve the memorial, Cllr Powell seconded all Cllrs agreed.1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 8th November 2023 in the Barley room at 7:30pm.

Cllr Smith and Powell offered their apologies.1. **ITEMS FOR NEXT MEETING**
	1. Any items to be sent to clerk. Christmas weekend to be added to agenda.
2. **AOB**
	1. Cllr Barber updated Cllrs on the barn paint.
	2. Cllr Booth updated Cllrs on the money raised for Macmillan from the meet up Monday coffee morning £465.30.
	3. Cllr Davies advised Cllrs of an information seminar regarding the pylons Norwich to Tilbury.
	4. Cllr Maxwell discussed her previously circulated email regarding blinds for the Barley room and Kitchen.
	5. Cllr Smith updated Cllrs on the Millennium green trust, which included the purchase of new benches with a grant being applied for to the beer festival committee. Working with James Barker on the green space. Also working with community groups to discuss potential events.
3. **CLOSE OF MEETING**
	1. Meeting closed at 20:22pm

Jenni KingJenni King, Chairman, Sproughton Parish Council |  |
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