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|  | **Minutes of The Sproughton Parish Extraordinary Council Meeting held in the Barley Room, Tithe Barn, Lower Street, Wednesday 14th August 2024 at 7:30pm** Cllr Maxwell (Vice-Chairman) to conduct the meeting due to Cllr King absence.District Cllr Brian Riley joined the meeting at 19:34pm and left the meeting at 19:43pm**ATTENDEES:** Cllr Maxwell, Jermyn, Barber, Powell, Curl and Smith Kirsty Webber (Clerk)**AGENDA:**1. **OPENING INCLUDING PUBLIC FORUM**
	1. No public were present.
2. **APOLOGIES AND TO CONSIDER APPROVAL OF ABSCENCES**
	1. Cllr King, Davies and Booth. All Cllrs agreed the Cllrs absences.
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared an interest in the following planning developments: - Chantry Vale, Pigeon, Hopkins Homes & Sproughton Enterprise Park.
4. **TO CONSIDER APPLICATIONS FOR DISPENSATIONS OF INTEREST**
	1. None received.
5. **MINUTES**
	1. Councillors to consider and approve the minutes of the Extraordinary Parish Council meeting held on 16th July 2024

5.1.1 These are an accurate record of the meeting. Cllr Jermyn proposed, Cllr Powell seconded all Cllrs agreed to the Parish Council minutes of the 16th of July 2024.* 1. Review of actions from previous minutes

5.2.1 All actions complete.1. **COUNTY/DISTRICT COUNCILLOR REPORTS**
	1. District Cllr Riley updated Cllrs on district matters.
2. **ACTIONS & PROJECTS**
	1. Tithe Barn Bookings - Councillors to consider all bookings and management to go through the tithe barn warden.

7.1.1 Cllrs discussed the Tithe Barn warden taking over the booking system. It was agreed for a meeting to be held with the warden to discuss what would be involved and to review after 3 months.Cllr Maxwell proposed, Cllr Barber seconded, all Cllrs agreed1. **FINANCE**
	1. Monthly Payments – Councillors to consider approval of monthly payments.

8.1.1 Cllr Smith proposed to approve the monthly payments, Cllr Barber seconded, all Cllrs agreed.* 1. Bank Reconciliation - Councillors to consider approval of monthly bank reconciliation.

8.2.1 Cllr Curl proposed to approve the Bank Reconciliations, Cllr Barber seconded all Cllrs agreed.* 1. Clerk Overtime – Councillors to consider and approve clerks accumulated overtime.

8.3.1 Kirsty has accumulated 35 hours overtime. All Cllrs agreed for this to be paid in the August payroll. Cllr Jermyn proposed, Cllr Smith seconded all Cllrs agreed.1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. Wednesday 11th September 2024 at 7:30pm in the Barley Room, Lower Street, Sproughton. Cllr Jermyn gave her apologies.
2. **ITEMS FOR NEXT MEETING**
	1. Standard agenda, any other items to be forwarded to Kirsty.
3. **AOB**
4. **CLOSE OF MEETING**
	1. Meeting closed at 20:19pm

Sharon MaxwellSharon Maxwell, Vice-Chairman, Sproughton Parish Council |  |